



OUT-OF-HOSPITAL BIRTH REGISTRATION APPOINTMENT

WHAT SHOULD I BRING?

MAIL, EMAIL OR FAX ALL DOCUMENTS LISTED BELOW AND BRING ALL ORIGINALS TO YOUR APPOINTMENT

- If parents are not married, Declaration of Paternity will have to be signed at our office. Otherwise, bring your Marriage Certificate or Marriage License.
- State ID or Driver License of the parents (passport ok)
- Diagnosis of pregnancy from the physician or midwife (letterhead with address & Midwife's License Number)
- Proof of presence in California at the time of the birth. It can be one of the following:
 - ✓ Utility bill covering the time of the birth including a parent's name on it;
 - ✓ An affidavit from someone who was with the person giving birth at the time of baby's birth (must contain address of the person and location of birth);
 - ✓ A **current** receipt or other similar document that shows the person giving birth's name and current address;
 - ✓ A statement from a state or local government agency that requires proof of residence in California that the person giving birth was receiving services on the date of the baby's birth (e.g. WIC or Medi-Cal).
- Newborn Screening Test (PKU) results (preferable) or pink slip.
- Worksheet and Affidavit for Out-of-Hospital Births (included in the home birth full package)
- Notification of Registration of Birth which occurred out of a licensed health facility NBS-OH completed. **This form is available in our office.**
- Birth Certificate Application Form completed.

WHO SHOULD BE PRESENT?

1. The person who gave birth
2. Baby
3. A witness to the birth (spouse, partner, Midwife, other family member, friend, paramedic or fire department staff)

LOCATION: (Check-in with security guard desk at the entrance lobby on the 1st floor)

City of Berkeley

Health, Housing & Community Services Department
Public Health Officer Unit - Office of Vital Statistics

1947 Center Street - Berkeley, CA 94704

Phone: (510) 981-5320 - Fax: (510) 981-5395